



Republic of the Philippines
City Government of Meycauayan
Province of Bulacan
Bids and Awards Committee

Invitation to Bid
for

**PROCUREMENT OF ICT EQUIPMENT FOR VIDEO LESSON PRODUCTION
AND ASSET MANAGEMENT**

1. The City Government of Meycauayan, Bulacan, through the Special Education Fund 2023 intends to apply the sum of **One Million Pesos (Php 1,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **“Procurement of ICT Equipment for Video Lesson Production and Asset Management”**, with the Project Identification Number : **G2023 044**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The City Government of Meycauayan, Bulacan, now invites bids for the above Procurement Project. Completion of the Works is required **Forty Five (45) calendar days**. Bidders should have completed a contract similar to the project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary *“pass/fail”* criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from the BAC Secretariat of the City Government of Meycauayan, Bulacan and inspect the Bidding Documents at the address given below from 8:00 A.M. to 5:00 P.M.
5. A complete set of Bidding Documents may be acquired by interested bidders on **November 15, 2023 to December 4, 2023**, from the given address and website/s below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **One Thousand (Php 1,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
6. The City Government of Meycauayan, Bulacan will hold a **Pre-Bid Conference** on **10:10 A.M., November 21, 2023**, at BAC Office, 4th Floor, City Hall Building, City of Meycauayan, Bulacan, which shall be open to prospective bidders.



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7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below, on or before **9:00 A.M., December 4, 2023**. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 16.
9. **Bid opening shall be on 10:10 A.M., December 4, 2023**, at the BAC Office, 4th Floor, City Hall Building, City of Meycauayan, Bulacan. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **City Government of Meycauayan, Bulacan** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 Revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

EDNA GONZALES

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12. You may visit the following websites:

For downloading of Bidding Documents: *PhilGeps Website and meycauayan.gov.ph*

November 15, 2023


PIA S. RAMIREZ-DELOS SANTOS
BAC Chairperson