



Republic of the Philippines  
City Government of Meycauayan  
Province of Bulacan  
**Bids and Awards Committee**

**INVITATION TO APPLY FOR ELIGIBILITY AND TO BID**

The City Government of Meycauayan, through its Bids and Awards Committee (BAC), invites bids for the following project:

Reference No.: PROJECT G2022-032  
Project Name: Procurement of IT Equipment (Biometric Machine and System) for the use of the City Government Employees  
Location: Saluysoy, City of Meycauayan, Bulacan  
Approved Budget for the Contract (ABC): ONE MILLION SIX HUNDRED FOURTEEN THOUSAND ONE HUNDRED PESOS (Php1,614,100.00)  
Delivery Period: FORTY FIVE (45) CALENDAR DAYS

Prospective bidders should possess the necessary documents, permits and licenses applicable to the Project, have completed a similar contract with a value of at least 50% of the ABC, and have the required key personnel needed to complete the said project. The BAC shall use the non-discretionary pass or fail criteria during the *Eligibility Check and Screening* as well as the *Preliminary Examination of Bids*. Thereafter, the BAC shall conduct its *Post-Qualification* of the lowest calculated bid wherein the bidder must submit all requirements within FIVE (5) days from receipt of notice as the "Bidder with the Lowest Calculated Bid".

The Eligibility Check and Screening, Bid Security, Performance Security, Pre-Bidding Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of Republic Act 9184 and its Revised Implementing Rules and Regulation.

Bidders are to take note of the following schedule of BAC activities and their respective deadlines:

<i>BAC Activities</i>	<i>Schedule</i>	
1. <i>Advertisement</i>	October 10, 2022	
2. <i>Issuance and Availability of Bidding Documents</i>	Oct. 19 - Oct. 28, 2022	9:00 a.m.
3. <i>Pre-bid Conference</i>	October 19, 2022	2:00 p.m.
4. <i>Deadline for Submission of Bids</i>	October 28, 2022	12:00 n.n.
5. <i>Opening of Bids</i>	October 31, 2022	10:30 a.m.

The BAC shall only issue *Bidding Documents* upon payment to the Treasurer's Office of the non-refundable amount of FIVE THOUSAND PESOS (P5,000.00).

The City Government of Meycauayan assumes no responsibility of any kind to prospective bidders to compensate or indemnify them for any expenses incurred by them in preparation of their respective bids. It also reserves its right to disqualify and "black-list" any bidders who violate any of the provisions of Republic Act 9184 and its Revised Implementing Rules and Regulation, fail to comply and submit the required documents, submit falsified documents or supply false information, or commit any other fraudulent acts.

  
PIA S. RAMIREZ-DELOS SANTOS  
BAC Chairperson