



Republic of the Philippines  
City Government of Meycauayan  
Province of Bulacan  
**Bids and Awards Committee**

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**Invitation to Bid**  
for

**JANITORIAL SERVICES FOR MEYCAUAYAN CITY HALL BUILDINGS AND CITY  
OF MEYCAUAYAN DIALYSIS AND DIAGNOSTIC CENTER  
FOR THE PERIOD OF JANUARY 16 TO DECEMBER 31, 2024**

1. The City Government of Meycauayan, Bulacan, through the General Fund 2024 intends to apply the sum of **Four Million Four Hundred Ninety Five Thousand Seven Hundred Forty Four Pesos (Php 4,495,744.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **“Janitorial Services for Meycauayan City Hall Building and City of Meycauayan Dialysis Diagnostic Center for the period of January 16 to December 31, 2024”**, with the Project Identification Number : **G2023 047**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The City Government of Meycauayan, Bulacan, now invites bids for the above Procurement Project. Completion of the Works is required **Two Hundred Forty Eight (248) calendar days**. Bidders should have completed a contract similar to the project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary *“pass/fail”* criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from the BAC Secretariat of the City Government of Meycauayan, Bulacan and inspect the Bidding Documents at the address given below from **8:00 A.M. to 5:00 P.M.**
5. A complete set of Bidding Documents may be acquired by interested bidders on **December 11, 2023 to December 27, 2023**, from the given address and website/s below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand (Php 5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
6. The City Government of Meycauayan, Bulacan will hold a **Pre-Bid Conference on 10:10 A.M., December 15, 2023**, at BAC Office, 4<sup>th</sup> Floor, City Hall Building, City of Meycauayan, Bulacan, which shall be open to prospective bidders.



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7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below, on or before **9:00 A.M., December 27, 2023**. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 16.
9. Bid opening shall be on **10:10 A.M., December 27, 2023**, at the BAC Office, 4<sup>th</sup> Floor, City Hall Building, City of Meycauayan, Bulacan. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The City Government of Meycauayan, Bulacan reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 Revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**EDNA GONZALES**  
Administrative Assistant III  
4F Meycauayan City Hall  
Mc-Arthur Highway, Saluysoy  
City of Meycauayan, Bulacan  
Philippines 3020  
e-mail address: [cityofmeycauayanbac@gmail.com](mailto:cityofmeycauayanbac@gmail.com)  
Telephone No.: 63-44-9198020 Ext. 1015

12. You may visit the following websites:

For downloading of Bidding Documents: *PhilGeps Website and meycauayan.gov.ph*

December 11, 2023

  
**PIA S. RAMIREZ DE LOS SANTOS**  
BAC Chairperson <sup>7</sup>